



**UNITED STATES MARINE CORPS**  
MARINE AIR GROUND TASK FORCE TRAINING COMMAND  
MARINE CORPS AIR GROUND COMBAT CENTER  
BOX 788100  
TWENTYNINE PALMS, CALIFORNIA 92278-8100

Canc: Jan 03

CCBul 11000  
17 Apr 02

COMBAT CENTER BULLETIN 11000

From: Commanding General, Marine Air Ground Task Force Training Command,  
Marine Corps Air Ground Combat Center  
To: Distribution List

Subj: MAINSIDE SPRING CLEAN UP

Ref: (a) CCO 11000.4C  
POLICE/CLEANUP RESPONSIBILITIES FOR THE COMBAT CENTER  
(b) CCO P11101.12J  
INSTRUCTIONS FOR RESIDENTS OF FAMILY HOUSING

Encl: (1) Coordinating Instructions and Information  
(2) Maps Depicting Area Coordinators Assignments

1. Situation. To promulgate information for Spring Clean Up 2002. Areas included are all Mainside areas, Center Magazine Area, Exercise Support Base and the Expeditionary Air Field (EAF).

2. Mission. References (a) and (b) provide policy and guidance for unit and housing resident responsibility regarding clean-up and maintaining area police. A stand down of operations may be necessary during portions of the time period allotted to ensure a thorough police of all areas. Spring Clean-Up is intended to accomplish the clean-up of all areas, both inside and outside in an effort to spruce up the overall appearance of the Combat Center and show pride of ownership. The map delineating areas of responsibility is provided as an enclosure in reference (a). This effort includes family housing areas, roadways, drainage ditches, grounds, and fence-lines. Parking block maintenance and erosion repairs are to be made within organic capability. Reference (a), paragraph 6.a. provides a quality of life improvement measures, which are also pertinent during this effort.

3. Execution. During the period 29 April-1 May 2002, all Commands, Directorates and housing residents will conduct a clean-up of assigned areas of responsibility as outlined in references (a) and (b).

a. Commanding Officer, 7th Marine Regiment. Conduct necessary clean-up operations of all areas under your direct control. Provide assistance as may be required within scope of operational capability to support overall clean-up effort. Request you task subordinate units.

b. Commanding Officer, CSSG-1. Conduct necessary clean-up operations of all areas under your direct control. Provide assistance as may be required within scope of operational capability to support overall clean-up effort.

c. Commanding Officer, VMU-1. Conduct necessary clean-up operations of all areas under your direct control. Provide assistance as may be required within scope of operational capability to support overall clean-up effort.

d. Commanding Officer, MWSS-374. Conduct necessary clean-up operations of all areas under your direct control. Provide assistance as may be required within scope of operational capability to support overall clean-up effort.

e. Commanding Officer, MCCES. Conduct necessary clean-up operations of all areas under your direct control. Provide assistance as may be required within scope of operational capability to support overall clean-up effort.

f. Commanding Officer, Headquarters Battalion. Conduct necessary clean-up operations of all areas under your direct control. Provide assistance as may be required within scope of operational capability to support overall clean-up effort.

g. Commanding Officer, Naval Hospital. Conduct necessary clean-up operations of all areas under your direct control.

h. Commanding Officer, 23rd Dental Company. Conduct necessary clean-up operations of all areas under your direct control.

i. MAGTFTC Directorates. Conduct necessary clean-up operations of all areas under direct your control. Provide assistance as may be required within scope of operational capability to support overall clean-up effort.

(1) Center Inspector. On 2 May 2002, conduct an inspection of all areas and in accordance with reference (a), paragraph 5.

(2) Public Affairs Officer. Publish articles as necessary in the OP and speedcalls to heighten awareness and promote clean-up efforts.

j. Coordinating Responsibility. Director, Installations and Logistics will coordinate all action required to accomplish a successful clean-up. See attached coordinating instructions and information.

4. Administration and Logistics. Distribution Statement A-1 directives issued by the Commanding General are distributed via e-mail. This Bulletin can be viewed at <http://www.29palms.usmc.mil/base/manpower/adj>.

5. Command and Signal

a. Signal. This Bulletin is effective the date signed.

b. Command. This Bulletin is applicable to the Marine Corps Total Force.

A handwritten signature in black ink, appearing to read 'F. M. Stewart', with a large, sweeping loop at the end.

F. M. STEWART  
Chief of Staff

DISTRIBUTION: A-1

## Coordinating Instructions and Information

1. The following instructions and information has been compiled from pertinent Combat Center directives to assist Commanders and Directorates in their clean-up efforts.

a. Explosive Ordnance Disposal (EOD), O&T. Ordnance found within unit compounds and BEQs will be immediately reported to the respective Command Duty Officer/Officer of the Day for appropriate action. Ordnance found at other mainside locations will be reported to the Provost Marshal's Office (PMO), ext. 6800, in accordance with reference (b) and where appropriate EOD will be notified by PMO for disposal of said ordnance. Required MLSRs will be processed via the Center Magazine Area.

b. Facilities Management Division, Facilities Maintenance (FacMaint). Support where requisite implied tasks are not supportable by the Commander or Directorate's organic resources. Commanders/Directors or their representatives will schedule work requests by initiating a service work ticket via the FacMaint Trouble Desk, ext. 6271, using normal reporting procedures as outlined in CCO 11014.1C. This may also assist in the reconciliation of outstanding work requests. Consolidation for the Spring Clean-Up may be accomplished for more than one area. Typical service work is amplified below:

(1) Roads & Grounds Shop/Heavy Equipment Support. A limited amount of heavy equipment support is available via the FacMaint Roads & Grounds Shop to support during clean-up operations. Work will be scheduled by initiating a service work ticket via the FacMaint Trouble Desk, ext. 6271 using normal reporting procedures as outlined in CCO 11014.1C and referencing "Spring Clean-Up."

(2) Drainage Ditch Maintenance. Area Coordinators are to utilize organic assets to clean concrete drainage ditches of sand, gravel and debris. Ditches filled with more than 1 cubic yard of sand/debris and are wide enough to allow heavy equipment excavation may coordinate with FacMaint for support.

(3) Erosion Control. Earthen berms and ditches requiring more than 1 cubic yard of fill for erosion-control are to be submitted as service work calls. Areas larger than 100' x 100' requiring a grader or front-end loader may be submitted as service work calls.

(4) Emptying Trash Dumpsters. Contact NREA for general trash dumpsters. Ensure all recyclable materials have been sorted and staged in the appropriate recycling dumpsters.

(5) Emptying Recycling Dumpsters. Contact NREA 830-7396 ext. 214.

(6) MHE Support. Organic assets are to be utilized where possible. Situations requiring more extensive heavy equipment support are to be submitted as a service work call, describing the nature of work to be performed.

c. Natural Resources and Environmental Affairs (NREA), I&L. Support where requisite implied tasks are not supportable by the Commander or

ENCLOSURE (1)

Directorate's organic resources. Commanders/Directors or their representatives will schedule support by via NREA at 830-7396 x214. Environmental Affairs Branch will provide coordination and/or direction to Commands or Directorates in the services of solid waste, recycling, hazardous waste, environmental restoration, and range residue processing.

(1) Hazardous Waste Management (HWM) Section. Hazardous waste will be disposed in accordance with CCO 5090.2B. HWM is located in Building 2090 on Rifle Range Road with operating hours of 0730-1600.

(a) Qualified hazardous waste managers and handlers are required to have taken the one-hour training brief given by the Hazardous Waste Management Section. Hazardous wastes are those items not intended for reutilization. Hazardous materials, which may be reutilized by others, will be turned in at the HAZMIN Center (see below).

(b) Household hazardous waste is regulated solely through San Bernardino County. The Hazardous Waste Management Office will not accept waste generated by housing or private individuals. Household hazardous waste shall be taken to the San Bernardino County Collection Point in Joshua Tree. Hours of operation may be obtained by calling (909) 382-5401. They are usually open the third Saturday of each month.

(2) Environmental Restoration Section (ER). Provides coordination, oversight, and reporting of environmental hazardous substances releases or spills discovered during this operation shall be reported. Reporting and request for services shall be made through the NREA Main Office, 830-7396 x214.

(3) Residential/Commercial Recycling Section (R/CR). Provides both trash and recycling services to Command and Directorates. Requests for additional dumpsters service shall be made through the NREA Main Office, 830-7396 x214. The R/CR is located at Building 1060 with operating hours of 0700 - 1530. Normal trash and recycling services shall be provided through the period of 4 - 8 June 2001.

(a) In accordance with CCO 4010.1C, recyclable materials requiring disposal will be placed in the appropriate recycling dumpsters. Non-recyclable waste shall be sorted and staged in general trash dumpsters.

(b) Large quantities of recyclable waste will be taken to Bldg. 1060. Special support request to remove large quantities of recyclable waste will be routed through the NREA Main Office 830-7396 x214.

1 Items NOT to be recycled:

a Cardboard/Paper coated with wax.

b Styrofoam.

c Self-stick notepads.

d Coated (slick) FAX paper.

e Windshields, Plate Glass.

f Ceramic Glass.

g Tires or rubber.

h MRE packaging.

i Medical, hazardous or food waste.

2 Items to be recycled:

a Corrugated Cardboard.

b Paper (shredded is OK), computer, ledger, color, (remove carbon).

c Newspapers, magazines, books.

d #1 & #2 plastic bottles (caps removed, no oil residue).

e Unmarked military/industrial plastics.

f Aluminum cans.

g Steel (tin) cans (must be thoroughly rinsed and clean).

h Glass bottles (Clear, brown, and green).

(4) Industrial Recycling Operation Center (IROC) is located at Building 2096T1, on Rifle Range Road. Hours of operation are 0700-1530 daily. The IROC is responsible for the management of scrap materials metals and wood. All recyclable scrap metal and wood shall be taken to the IROC for further disposition.

(a) Wood Lot. Excess wood and pallets should be taken to the MCAGCC Wood Lot via the IROC for disposition. Used wood for small projects or for fireplaces can be obtained at no charge.

(b) Wooden ammunition boxes will be turned in at Range Residue Processing Center (RRPC). Any wood marked with a "P" must be disposed at the MCAGCC Hazardous Waste Accumulation Area (HWAA).

(5) Range Residue Processing Center (RRPC) is located at Bldg 2096, on Rifle Range Road. Hours of operation are 0630-1500 daily. The RRPC is responsible for the management of behind and forward of the firing line ordnance and range related items. All ordnance and range residue shall be taken to the RRPC for further disposition.

d. HAZMIN Center, DSSC, Center Logistics Division, I&L. Excess hazardous materials discovered during the course of the Mainside Clean-Up, which may be re-utilized, will be delivered to the Hazardous Minimization (HAZMIN) Center located at Bldg. 1102T1, ext. 7210/7674. Quantities of materials in excess of 40 cans are to be coordinated with the HAZMIN Center 48 hours in advance of delivery.

ENCLOSURE (1)

e. Defense Reutilization and Marketing Office (DRMO). Excess materials requiring disposal which are not hazardous waste will be turned in to DRMO via the responsible unit's Supply Officer or appointed representative. Ensure garrison property removal is coordinated through the responsible officer, unit Supply Officer, and Property Control prior to disposal at DRMO. Turn-in procedures are amplified in the Customer Assistance Handbook available from the 29 Palms substation of DRMO Barstow located at Rifle Range Road and Del Valle Road. Personal property and items from Family Housing will not be accepted at DRMO. Point of contact at DRMO is Mr. Terry Cusack, ext. 6643/5410. Tasks required of the unit turning in material to DRMO include the following.

(1) Scheduling. Unless previously scheduled, units will be received on a first-come, first-served basis. Due to recent reductions in DRMO staff at this facility, service times are anticipated to be more sequential than in the past. DRMO will only receive items between 0730-1500, Mon-Fri. Item receipt and unloading must occur before 1500. Units unable to turn in materials may have to return on a rescheduled or on call basis.

(2) Labor. DRMO has limited heavy equipment unload vehicles. Customers are to provide labor for manually handled items. Be prepared to assist the DRMO representative as necessary to unload items at designated locations onto pallets.

(3) Documentation. DD-Form 1348 will be required for turn-in prior to items being unloaded. Refer to the DRMO Customer Assistance Handbook for DD-1348 procedures and criteria for batch lots.

f. Exercise Support Base(ESB). The ESB OIC/SNCOIC will coordinate area clean-up with MAGTF S4 or lead Unit S4 occupying Camp Wilson. The ESB SNCOIC is available at Bldg. 5418, 830-7804.

g. Family Housing. Family Housing Office will notify residents of times and procedures via Housing Newsletter or Flyer. Efforts are to be taken by all residents of family housing to ensure compliance with reference (b) regarding police and appearance of housing areas. Some coordinating instructions provided above are repeated below, though they focus on individual and family related responsibilities. Disposal of large items, e.g. refrigerators, washers, dryers, TV's, etc, can be turned as "personal property" donated items at the IROC on Rifle Range Road.

(1) Curbside removal of recyclables

(a) Normal recycling procedures apply for each housing area.

(b) Paper products (newspapers, magazines, etc.) may be placed in paper or plastic bags or bundled up with string.

(c) Cardboard should be broken down and placed next to the container.

(d) Rinse food waste from all recycled items (this will help keep recycling container clean and control odor).

ENCLOSURE (1)

(e) On Base Redemption Center. Located at building 1059 T1. Competitive prices are paid for personal, eligible California returnable items. (i.e. plastic, glass and aluminum beverage containers).

(2) Off Base Reception Center. Located in Stater Brother's Shopping Center.

(3) Privately owned Waste Oil. Used motor oil can be taken to the MCCS Service Station, Auto Hobby Shop, or Auto Zone in 29 Palms. Antifreeze or solvent should not be mixed with used oil when turned in for disposal.

(4) Household Hazardous Waste. Household hazardous waste can be taken to the County of San Bernardino Waste Site in Joshua Tree.

(5) Privately owned Scrap Metal. Small amounts of privately owned scrap metal will be picked up at curbside as recyclable material. A custody release form available must accompany discarded bicycles and bicycle frames from the Recycling Center.

(6) Housing Recyclable Collection Schedule. Tuesday: Adobe Flats. Wednesday: Shadow Mountain, Joshua Heights, Sunflower Terrace. Thursday: Marine Palms. Friday: Ocotillo Heights.

h. Property Control. Garrison property no longer utilized is to be taken to Property Control, Bldg. 1102 via the responsible officer and unit Supply Officer.

i. I&L Operations. Coordinate non-organic support requirements and requests from Directorates and units to eliminate duplication of effort. POC, Ops Chief ext. 830-3718 or Ops Officer ext. 830-7361.

ENCLOSURE (1)